

## Why OTB BizWorks Business Support Services are a Cost-Effective Solution for You and Your Business:

As our economy continues to bring new challenges, businesses must find new solutions to improve productivity and minimize expenses.

**Outside the Box Services LLC (OTB)** is an independent contractor who provides a variety of Business Support Services designed to help you and your business eliminate administrative hassles, reduce stress, increase productivity and protect cash flow.

Here are just a few reasons why **OTB** BizWorks Business Support Services are the most cost-effective solution for your business:

- No need to invest in a Full-Time employee
- No need to acquire office space, equipment or supplies
- No overhead costs
- No overtime / No downtime
- No training costs
- No hiring expenses, (advertising, recruiting...)
- No hassle of temporary agencies or temporary employees
- No paid time off expenses
- No employee benefit costs
- No employee tax related cost
- OTB is responsible for all of its own taxes!

*You only pay for the time spent specifically working for you, therefore, you will pay for fewer hours over the course of a year, a season or per project with potential savings of 30-40% in labor costs.*



## Comparison Chart

Item	Traditional Employee	OTB 1099 Contract Employee
<b>Base Salary</b>	\$42,104 /yr \$20.24 hourly 37.5-40 hours /week	\$26,000 - \$39,000 /yr \$25.00 hourly 20-30 hours / week (Only As Needed)
<b>Taxes</b> (Social Security)	\$3221.00 /yr	\$0.00
<b>401K</b>	\$990.00 /yr	\$0.00
<b>Disability</b>	\$337.00	\$0.00
<b>Healthcare</b> (Medical, Dental, Vision)	\$6056.00 /yr	\$0.00
<b>Time Off</b> (Vacation, Sick, Personal)	\$5182.00 /yr	\$0.00
<b>Total Annually</b>	<b>\$57,890.00</b>	<b>\$26,000 - \$39,000</b>

The data sources for the information displayed here include: US Department of Labor Bureau of Labor Statistics (BLS) [www.bls.gov](http://www.bls.gov), Virginia Workforce Connection [www.vawc.virginia.gov](http://www.vawc.virginia.gov), Virginia Career View [www.virginiacareerview.com](http://www.virginiacareerview.com), O\*net [www.onetonline.org](http://www.onetonline.org) and Salary.com [www.salary.com](http://www.salary.com). The itemized list is based on the Shenandoah Valley Virginia median base salary compensation for *Executive Secretaries and Administrative Assistants*.